

**BRACKNELL FOREST BOROUGH COUNCIL  
LIST OF FORTHCOMING KEY DECISIONS (24 NOVEMBER 2017)**

This document lists all key decisions due to be taken in the coming months in accordance with the Local Authorities (Executive Arrangements) (Access to Information) (England) Regulations 2012. A key decision in Bracknell Forest is one that involves income or expenditure of over £400k or affects more than one electoral ward. An updated list will be published on Thursday each week.

The decision makers referred to throughout this document are as follows:

**Executive:**

Councillor Paul Bettison, The Leader and Executive Member for Council Strategy and Community Cohesion (Chairman)

Councillor Gareth Barnard, Executive Member for Children, Young People & Learning (Vice-Chairman)

Councillor Dale Birch, Deputy Leader & Executive Member for Adult Social Care & Health

Councillor Marc Brunel-Walker, Executive Member for Economic Development & Regeneration

Councillor Dorothy Hayes, Executive Member for the Environment

Councillor Peter Heydon, Executive Member for Transformation & Finance

Councillor Iain McCracken, Executive Member for Culture, Corporate Services & Public Protection

Councillor Chris Turrell, Executive Member for Planning & Transport

**Bracknell Town Centre Regeneration Committee:**

Councillor Marc Brunel-Walker, Executive Member for Economic Development & Regeneration (Chairman)

Councillor Paul Bettison, The Leader and Executive Member for Council Strategy and Community Cohesion

Councillor Gareth Barnard, Executive Member for Children, Young People & Learning

Councillor Iain McCracken, Executive Member for Culture, Corporate Services & Public Protection

Councillor Chris Turrell, Executive Member for Planning & Transport

**Executive Committee: Commercial Property:**

Councillor Peter Heydon, Executive Member for Transformation & Finance (Chairman)

Councillor Paul Bettison, The Leader and Executive Member for Council Strategy and Community Cohesion (Vice-Chairman)

Councillor Dale Birch, Deputy Leader & Executive Member for Adult Social Care & Health

Councillor Marc Brunel-Walker, Executive Member for Economic Development & Regeneration

Each individual executive member may also make decisions as too may the following officers:

Timothy Wheadon, Chief Executive, Easthampstead House, Town Square, Bracknell, RG12 1AQ.

Alison Sanders, Director of Resources, Easthampstead House, Town Square, Bracknell, RG12 1AQ

Vincent Paliczka, Director of Environment, Culture & Communities, Time Square, Market Street, Bracknell RG12 1JD.

Gill Vickers, Director of Adult Social Care, Health & Housing, Time Square, Market Street, Bracknell RG12 1JD.

Nikki Edwards, Director of Children, Young People & Learning, Seymour House, 38 Broadway, Bracknell RG12 1AU.

For any query regarding this document, please contact Derek Morgan in Democratic Services on (01344) 352044 or [derek.morgan@bracknell-forest.gov.uk](mailto:derek.morgan@bracknell-forest.gov.uk).

**LIST OF KEY DECISIONS**

<b>Reference</b>	<b>Title</b>	<b>Decision Maker and Date of Decision</b>
I066988	Commercial Property Investment Opportunity	Executive Committee: Commercial Property 21 Nov 2017
I071762	Local Government and Social Care Ombudsman Annual Review Letter 2017	Executive 21 Nov 2017
I069599	Special Educational Needs and Disability Improvement Strategy 2017-20 'Thrive in learning and not be left behind'	Executive 21 Nov 2017
I070591	Formal consultation on the Amalgamation of College Town Infant & Nursery and College Town Junior Schools	Executive Member for Children, Young People & Learning 24 Nov 2017
I072277	Nursing Care Service Contract Award	Executive Member for Adult Services, Health and Housing 29 Nov 2017
I072425	Road Condition Surveys Contract Procurement Plan	Executive Member for Planning & Transport 4 Dec 2017
I072540	Approval of the (updated) Deed of Agreement for South East Grid for Learning	Executive Member for Children, Young People & Learning 11 Dec 2017
I065979	Bracknell Town Centre Regeneration Committee Update Report	Bracknell Town Centre Regeneration Committee 11 Dec 2017
I072382	Schools Accessibility Strategy 2017-20	Executive Member for Children, Young People & Learning 18 Dec 2017
I070293	Brownfield Register for Bracknell Forest	Executive Member for Planning & Transport 19 Dec 2017
I072712	Capital Programme 2018/19 - 2020/21	Executive 19 Dec 2017
I066989	Commercial Property Investment Opportunity	Executive Committee: Commercial Property 19 Dec 2017
I071506	Contract Award for Cleaning Contract	Executive 19 Dec 2017
I072331	Council Plan Overview Report	Executive 19 Dec 2017
I070322	Revenue Budget 2018/19	Executive 19 Dec 2017
I072427	Rights of Way Improvement Plan	Executive 19 Dec 2017
I071758	Thames Basin Heaths Special Protection Area Supplementary Planning Document Consultation	Executive 19 Dec 2017
I067066	Calculation of the Council Taxbase	Executive Member for Culture, Corporate Services and Public Protection 31 Dec 2017
I066990	Commercial Property Investment Opportunity	Executive Committee: Commercial Property 23 Jan 2018
I072747	Internal Audit Procurement Plan	Executive 23 Jan 2018
I071296	Preferred Options – Comprehensive Local Plan	Executive 23 Jan 2018
I070471	Retender of Property and Motor Insurance Provider	Executive 23 Jan 2018
I070921	School Places Plan and Capital Strategy	Executive 23 Jan 2018
I071986	Equality Information Publication 2016-17	Executive Member for Council Strategy and Community Cohesion 24 Jan 2018
I072713	Capital Programme 2018/19-2020/21	Executive 13 Feb 2018
I070323	Revenue Budget 2018/19	Executive 13 Feb 2018

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I070592	Agreement of the Amalgamation of College Town Infant & Nursery and College Town Junior Schools	Executive Member for Children, Young People & Learning 16 Feb 2018
I070641	Consultation on School Admission Arrangements 2019/20	Executive Member for Children, Young People & Learning 22 Feb 2018
I072752	Internal Audit Contract Award	Director of Resources 28 Feb 2018
I072611	Voluntary Sector Core Revenue Grants 2018/19	Executive Member for Culture, Corporate Services and Public Protection 8 Mar 2018
I072332	Council Plan Overview Report	Executive 10 Apr 2018
I071009	Polling Districts and Polling Places Review	Executive 17 Jul 2018

Unrestricted

**BRACKNELL FOREST COUNCIL**

**LOCAL AUTHORITIES (EXECUTIVE ARRANGEMENTS) (ACCESS TO INFORMATION)  
(ENGLAND) REGULATIONS 2012**

**NOTICE OF KEY DECISION**

Notice is hereby given that the following key decision is to be made:

**TITLE:** Commercial Property Investment Opportunity

**SERVICE AREA:** Resources

**DECISION MAKER:** Executive Committee: Commercial Property

**DATE OF DECISION:** 21 Nov 2017

**PURPOSE OF DECISION:**

To consider properties (if any) in which the Council may seek to invest, in accordance with the Commercial Property Investment Strategy.

**ISSUE REFERENCE:** I066988

**FIRST PUBLISHED:** 3 February 2017

A report on this issue is being prepared by or on behalf of the Director of Resources. A copy of the report and any other documents will be available for inspection at Easthampstead House, Town Square, Bracknell, RG12 1AQ.

Further information can be obtained from Stuart McKellar, Borough Treasurer, Corporate Services & Resources, Time Square, Market Street, Bracknell, RG12 1JD, Tel: 01344 352205, [stuart.mckellar@bracknell-forest.gov.uk](mailto:stuart.mckellar@bracknell-forest.gov.uk).

This item may be considered in private. The reason is that it could involve the disclosure of exempt information under the following category of Schedule 12A of the Local Government Act 1972:

Paragraph 3 - Information relating to financial or business affairs.

**NB:** The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken in Democratic Services, Easthampstead House, Town Square, Bracknell, RG12 1AQ or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.

**BRACKNELL FOREST COUNCIL**

**LOCAL AUTHORITIES (EXECUTIVE ARRANGEMENTS) (ACCESS TO INFORMATION)  
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**NOTICE OF KEY DECISION**

Notice is hereby given that the following key decision is to be made:

**TITLE:** Local Government and Social Care Ombudsman Annual Review Letter 2017

**SERVICE AREA:** Chief Executive's Office

**DECISION MAKER:** Executive

**DATE OF DECISION:** 21 Nov 2017

**PURPOSE OF DECISION:**

To receive the Local Government and Social Care Ombudsman Annual Review letter 2017.

**ISSUE REFERENCE:** I071762

**FIRST PUBLISHED:** 28 September 2017

A report on this issue is being prepared by or on behalf of the Chief Executive. A copy of the report and any other documents will be available for inspection at Easthampstead House, Town Square, Bracknell, RG12 1AQ.

Further information can be obtained from Kirsty Hunt, Principal Democratic Services Officer (Governance), Democratic Services, Easthampstead House, Town Square, Bracknell, RG12 1AQ, Tel: 01344 353108, [kirsty.hunt@bracknell-forest.gov.uk](mailto:kirsty.hunt@bracknell-forest.gov.uk).

**NB:** The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken in Democratic Services, Easthampstead House, Town Square, Bracknell, RG12 1AQ or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.

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**NOTICE OF KEY DECISION**

Notice is hereby given that the following key decision is to be made:

**TITLE:** Special Educational Needs and Disability Improvement Strategy 2017-20 'Thrive in learning and not be left behind'

**SERVICE AREA:** Children, Young People and Learning

**DECISION MAKER:** Executive

**DATE OF DECISION:** 21 Nov 2017

**PURPOSE OF DECISION:**

For the Executive to approve the three year strategic direction and priorities for Special Educational Needs and Disability (SEND) for children and young people aged 0-25 years

**ISSUE REFERENCE:** I069599

**FIRST PUBLISHED:** 25 May 2017

A report on this issue is being prepared by or on behalf of the Director of Children, Young People & Learning. A copy of the report and any other documents will be available for inspection at Easthampstead House, Town Square, Bracknell, RG12 1AQ.

Further information can be obtained from Frank Glennon, Principal Educational Psychologist and Head of SEN, , , [frank.glennon@bracknell-forest.gov.uk](mailto:frank.glennon@bracknell-forest.gov.uk).

**NB:** The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken in Democratic Services, Easthampstead House, Town Square, Bracknell, RG12 1AQ or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.

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**NOTICE OF KEY DECISION**

Notice is hereby given that the following key decision is to be made:

**TITLE:** Formal consultation on the Amalgamation of College Town Infant & Nursery and College Town Junior Schools

**SERVICE AREA:** Children, Young People and Learning

**DECISION MAKER:** Executive Member for Children, Young People & Learning

**DATE OF DECISION:** 24 Nov 2017

**PURPOSE OF DECISION:**

For the Executive Member to agree the proposal to amalgamate College Town Infant & Nursery and College Town Junior Schools into a new Primary School with effect from 1 September 2018 to be put to a formal consultation.

**ISSUE REFERENCE:** I070591

**FIRST PUBLISHED:** 11 July 2017

A report on this issue is being prepared by or on behalf of the Director of Children, Young People & Learning. A copy of the report and any other documents will be available for inspection at Easthampstead House, Town Square, Bracknell, RG12 1AQ.

Further information can be obtained from Graham Symonds, Head of School Sufficiency and Services, Children, Young People & Learning, Time Square, Market Street, Bracknell, RG12 1JD, Tel: 01344 354067, [graham.symonds@bracknell-forest.gov.uk](mailto:graham.symonds@bracknell-forest.gov.uk).

**NB:** The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken in Democratic Services, Easthampstead House, Town Square, Bracknell, RG12 1AQ or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.

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**NOTICE OF KEY DECISION**

Notice is hereby given that the following key decision is to be made:

**TITLE:** Nursing Care Service Contract Award

**SERVICE AREA:** Adult Social Care, Health & Housing

**DECISION MAKER:** Executive Member for Adult Services, Health and Housing

**DATE OF DECISION:** 29 Nov 2017

**PURPOSE OF DECISION:**

To approve the recommendation to award a number of block contracts for Nursing Care Services following a competitive tender.

**ISSUE REFERENCE:** I072277

**FIRST PUBLISHED:** 27 October 2017

A report on this issue is being prepared by or on behalf of the Director of Adult Social Care, Health & Housing. A copy of the report and any other documents will be available for inspection at Easthampstead House, Town Square, Bracknell, RG12 1AQ.

Further information can be obtained from Mira Haynes, Chief Officer: Adult Social Care, Adult Social Care, Health & Housing, Time Square, Market Street, Bracknell, RG12 1JD, Tel: 01344 351599, [mira.haynes@bracknell-forest.gov.uk](mailto:mira.haynes@bracknell-forest.gov.uk).

**NB:** The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken in Democratic Services, Easthampstead House, Town Square, Bracknell, RG12 1AQ or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.



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**NOTICE OF KEY DECISION**

Notice is hereby given that the following key decision is to be made:

**TITLE:** Road Condition Surveys Contract Procurement Plan

**SERVICE AREA:** Environment, Culture & Communities

**DECISION MAKER:** Executive Member for Planning & Transport

**DATE OF DECISION:** 4 Dec 2017

**PURPOSE OF DECISION:**

To seek approval of the Road Condition Surveys Contract Procurement Plan

**ISSUE REFERENCE:** I072425

**FIRST PUBLISHED:** 6 November 2017

A report on this issue is being prepared by or on behalf of the Director of Environment, Culture & Communities. A copy of the report and any other documents will be available for inspection at Easthampstead House, Town Square, Bracknell, RG12 1AQ.

Further information can be obtained from Anthony Radford-Foley, Head of Highways Asset Management, Highways Asset Management, Environment, Culture & Communities, Time Square, Bracknell, RG12 1JD, Tel: 01344 351904, [anthony.radford-foley@bracknell-forest.gov.uk](mailto:anthony.radford-foley@bracknell-forest.gov.uk).

**NB:** The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken in Democratic Services, Easthampstead House, Town Square, Bracknell, RG12 1AQ or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.

**BRACKNELL FOREST COUNCIL**

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**NOTICE OF KEY DECISION**

Notice is hereby given that the following key decision is to be made:

**TITLE:** Approval of the (updated) Deed of Agreement for South East Grid for Learning

**SERVICE AREA:** Children, Young People and Learning

**DECISION MAKER:** Executive Member for Children, Young People & Learning

**DATE OF DECISION:** 11 Dec 2017

**PURPOSE OF DECISION:**

For the Executive Member to approve the signing of the updated Consortium Agreement enacting the transfer of Lead Authority from the Council to East Sussex County Council.

**ISSUE REFERENCE:** I072540

**FIRST PUBLISHED:** 10 November 2017

A report on this issue is being prepared by or on behalf of the Director of Children, Young People & Learning. A copy of the report and any other documents will be available for inspection at Easthampstead House, Town Square, Bracknell, RG12 1AQ.

Further information can be obtained from Jeremy Saunders, Education Library Service, Darwin Close, Tel: 0118 9015990, [jeremy.saunders@bracknell-forest.gov.uk](mailto:jeremy.saunders@bracknell-forest.gov.uk).

**NB:** The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken in Democratic Services, Easthampstead House, Town Square, Bracknell, RG12 1AQ or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.

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**NOTICE OF KEY DECISION**

Notice is hereby given that the following key decision is to be made:

**TITLE:** Bracknell Town Centre Regeneration Committee Update Report

**SERVICE AREA:** Environment, Culture & Communities

**DECISION MAKER:** Bracknell Town Centre Regeneration Committee

**DATE OF DECISION:** 11 Dec 2017

**PURPOSE OF DECISION:**

To update the Committee on the regeneration of Bracknell Town Centre

**ISSUE REFERENCE:** I065979

**FIRST PUBLISHED:** 16 December 2016

A report on this issue is being prepared by or on behalf of the Director of Environment, Culture & Communities. A copy of the report and any other documents will be available for inspection at Easthampstead House, Town Square, Bracknell, RG12 1AQ.

Further information can be obtained from Veryan Lyons, Regeneration Officer, Chief Executive's Office, Easthampstead House, Town Square, Bracknell, RG12 1AQ, Tel: 01344 351614, [veryan.lyons@bracknell-forest.gov.uk](mailto:veryan.lyons@bracknell-forest.gov.uk).

This item may be considered in private. The reason is that it could involve the disclosure of exempt information under the following category of Schedule 12A of the Local Government Act 1972:

Paragraph 3 - Information relating to the financial or business affairs of any particular person (including the authority holding the information)

NB: The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken in Democratic Services, Easthampstead House, Town Square, Bracknell, RG12 1AQ or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.

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**NOTICE OF KEY DECISION**

Notice is hereby given that the following key decision is to be made:

**TITLE:** Schools Accessibility Strategy 2017-20

**SERVICE AREA:** Children, Young People and Learning

**DECISION MAKER:** Executive Member for Children, Young People & Learning

**DATE OF DECISION:** 18 Dec 2017

**PURPOSE OF DECISION:**

For the Executive Member to approve the strategy which sets out the Local Authority's duties relating to the accessibility for disabled pupils and to ensure that the Local Authority meets its statutory duty of publishing an accessibility strategy.

**ISSUE REFERENCE:** I072382

**FIRST PUBLISHED:** 3 November 2017

A report on this issue is being prepared by or on behalf of the Director of Children, Young People & Learning. A copy of the report and any other documents will be available for inspection at Easthampstead House, Town Square, Bracknell, RG12 1AQ.

Further information can be obtained from Frank Glennon, Principal Educational Psychologist and Head of SEN, , , [frank.glennon@bracknell-forest.gov.uk](mailto:frank.glennon@bracknell-forest.gov.uk).

**NB:** The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken in Democratic Services, Easthampstead House, Town Square, Bracknell, RG12 1AQ or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.

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**NOTICE OF KEY DECISION**

Notice is hereby given that the following key decision is to be made:

**TITLE:** Brownfield Register for Bracknell Forest

**SERVICE AREA:** Environment, Culture & Communities

**DECISION MAKER:** Executive Member for Planning & Transport

**DATE OF DECISION:** 19 Dec 2017

**PURPOSE OF DECISION:**

To agree the publication of a Brownfield Register for Bracknell Forest (Part 1 and Part 2) by 31st December 2017, in accordance with the Town and Country Planning (Brownfield Land Register) Regulations 2017.

**ISSUE REFERENCE:** I070293

**FIRST PUBLISHED:** 29 June 2017

A report on this issue is being prepared by or on behalf of the Director of Environment, Culture & Communities. A copy of the report and any other documents will be available for inspection at Easthampstead House, Town Square, Bracknell, RG12 1AQ.

Further information can be obtained from Andrew Hunter, Chief Officer: Planning, Transport & Countryside, Environment, Culture & Communities, Time Square, Market Street, Bracknell, RG12 1JD, Tel: 01344 351907, [andrew.hunter@bracknell-forest.gov.uk](mailto:andrew.hunter@bracknell-forest.gov.uk).

**NB:** The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken in Democratic Services, Easthampstead House, Town Square, Bracknell, RG12 1AQ or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.

**BRACKNELL FOREST COUNCIL**

**LOCAL AUTHORITIES (EXECUTIVE ARRANGEMENTS) (ACCESS TO INFORMATION)  
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**NOTICE OF KEY DECISION**

Notice is hereby given that the following key decision is to be made:

**TITLE:** Capital Programme 2018/19 - 2020/21

**SERVICE AREA:** Resources

**DECISION MAKER:** Executive

**DATE OF DECISION:** 19 Dec 2017

**PURPOSE OF DECISION:**

To approve the draft Capital Programme 2018/19 - 2020/21 for public consultation.

**ISSUE REFERENCE:** I072712

**FIRST PUBLISHED:** 20 November 2017

A report on this issue is being prepared by or on behalf of the Borough Treasurer. A copy of the report and any other documents will be available for inspection at Easthampstead House, Town Square, Bracknell, RG12 1AQ.

Further information can be obtained from Calvin Orr, Chief Technical Accountant, Corporate Services - Finance, Easthampstead House, Town Square, Bracknell, RG12 1AQ, Tel: 01344 352125, [calvin.orr@bracknell-forest.gov.uk](mailto:calvin.orr@bracknell-forest.gov.uk).

**NB:** The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken in Democratic Services, Easthampstead House, Town Square, Bracknell, RG12 1AQ or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.

**BRACKNELL FOREST COUNCIL**

**LOCAL AUTHORITIES (EXECUTIVE ARRANGEMENTS) (ACCESS TO INFORMATION)  
(ENGLAND) REGULATIONS 2012**

**NOTICE OF KEY DECISION**

Notice is hereby given that the following key decision is to be made:

**TITLE:** Commercial Property Investment Opportunity

**SERVICE AREA:** Resources

**DECISION MAKER:** Executive Committee: Commercial Property

**DATE OF DECISION:** 19 Dec 2017

**PURPOSE OF DECISION:**

To consider properties (if any) in which the Council may seek to invest, in accordance with the Commercial Property Investment Strategy.

**ISSUE REFERENCE:** I066989

**FIRST PUBLISHED:** 3 February 2017

A report on this issue is being prepared by or on behalf of the Director of Resources. A copy of the report and any other documents will be available for inspection at Easthampstead House, Town Square, Bracknell, RG12 1AQ.

Further information can be obtained from Stuart McKellar, Borough Treasurer, Corporate Services & Resources, Time Square, Market Street, Bracknell, RG12 1JD, Tel: 01344 352205, [stuart.mckellar@bracknell-forest.gov.uk](mailto:stuart.mckellar@bracknell-forest.gov.uk).

This item may be considered in private. The reason is that it could involve the disclosure of exempt information under the following category of Schedule 12A of the Local Government Act 1972:

Paragraph 3 - Information relating to financial or business affairs.

**NB:** The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken in Democratic Services, Easthampstead House, Town Square, Bracknell, RG12 1AQ or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.

**BRACKNELL FOREST COUNCIL**

**LOCAL AUTHORITIES (EXECUTIVE ARRANGEMENTS) (ACCESS TO INFORMATION)  
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**NOTICE OF KEY DECISION**

Notice is hereby given that the following key decision is to be made:

**TITLE:** Contract Award for Cleaning Contract

**SERVICE AREA:** Resources

**DECISION MAKER:** Executive

**DATE OF DECISION:** 19 Dec 2017

**PURPOSE OF DECISION:**

To approve the contract award for the Corporate Cleaning Contract (which includes a mixture of school sites and civic buildings).

**ISSUE REFERENCE:** I071506

**FIRST PUBLISHED:** 13 September 2017

A report on this issue is being prepared by or on behalf of the Director of Resources. A copy of the report and any other documents will be available for inspection at Easthampstead House, Town Square, Bracknell, RG12 1AQ.

Further information can be obtained from Derek Fitz-Gibbon, Principal Procurement Officer, Procurement, Easthampstead House, Town Square, Bracknell, RG12 1AQ, Tel: 01344 352093, [derek.fitz-gibbon@bracknell-forest.gov.uk](mailto:derek.fitz-gibbon@bracknell-forest.gov.uk).

This item may be considered in private. The reason is that it could involve the disclosure of exempt information under the following category of Schedule 12A of the Local Government Act 1972:

Commercial sensitivity will form part of the consideration.

**NB:** The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken in Democratic Services, Easthampstead House, Town Square, Bracknell, RG12 1AQ or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.



**BRACKNELL FOREST COUNCIL**

**LOCAL AUTHORITIES (EXECUTIVE ARRANGEMENTS) (ACCESS TO INFORMATION)  
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**NOTICE OF KEY DECISION**

Notice is hereby given that the following key decision is to be made:

**TITLE:** Council Plan Overview Report

**SERVICE AREA:** Chief Executive's Office

**DECISION MAKER:** Executive

**DATE OF DECISION:** 19 Dec 2017

**PURPOSE OF DECISION:**

To receive the Council Plan Overview Report (CPOR) for Quarter 2 of 2017/18

**ISSUE REFERENCE:** I072331

**FIRST PUBLISHED:** 31 October 2017

A report on this issue is being prepared by or on behalf of the Chief Executive. A copy of the report and any other documents will be available for inspection at Easthampstead House, Town Square, Bracknell, RG12 1AQ.

Further information can be obtained from Genny Webb, Head of Performance and Partnerships, Chief Executive's Office, Time Square, Market Street, Bracknell, RG12 1JD, Tel: 01344 352172, [genny.webb@bracknell-forest.gov.uk](mailto:genny.webb@bracknell-forest.gov.uk).

**NB:** The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken in Democratic Services, Easthampstead House, Town Square, Bracknell, RG12 1AQ or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.

**BRACKNELL FOREST COUNCIL**

**LOCAL AUTHORITIES (EXECUTIVE ARRANGEMENTS) (ACCESS TO INFORMATION)  
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**NOTICE OF KEY DECISION**

Notice is hereby given that the following key decision is to be made:

**TITLE:** Revenue Budget 2018/19

**SERVICE AREA:** Resources

**DECISION MAKER:** Executive

**DATE OF DECISION:** 19 Dec 2017

**PURPOSE OF DECISION:**

To approve the Council's General Fund Revenue budget proposals for consultation.

**ISSUE REFERENCE:** I070322

**FIRST PUBLISHED:** 29 June 2017

A report on this issue is being prepared by or on behalf of the Borough Treasurer. A copy of the report and any other documents will be available for inspection at Easthampstead House, Town Square, Bracknell, RG12 1AQ.

Further information can be obtained from Arthur Parker, Chief Accountant, Corporate Services - Finance, Easthampstead House, Town Square, Bracknell, RG12 1AQ, Tel: 01344 352158, [arthur.parker@bracknell-forest.gov.uk](mailto:arthur.parker@bracknell-forest.gov.uk).

**NB:** The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken in Democratic Services, Easthampstead House, Town Square, Bracknell, RG12 1AQ or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.

**BRACKNELL FOREST COUNCIL**

**LOCAL AUTHORITIES (EXECUTIVE ARRANGEMENTS) (ACCESS TO INFORMATION)  
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**NOTICE OF KEY DECISION**

Notice is hereby given that the following key decision is to be made:

**TITLE:** Rights of Way Improvement Plan

**SERVICE AREA:** Environment, Culture & Communities

**DECISION MAKER:** Executive

**DATE OF DECISION:** 19 Dec 2017

**PURPOSE OF DECISION:**

To seek approval for the new Rights of Way Improvement Plan 2017-2026 (RoWIP2), which is the second version of the plan prepared for Bracknell Forest Borough. The requirement to produce this statutory plan arose from the Countryside and Rights of Way (CROW) Act 2000 and with it there is a duty to review the plan every 10 years. RoWIPs are intended to be a mechanism for improving the local network of public rights of way for all users – walkers, cyclists, horse-riders, horse and carriage drivers, vehicular users and those with mobility problems.

**ISSUE REFERENCE:** I072427

**FIRST PUBLISHED:** 7 November 2017

A report on this issue is being prepared by or on behalf of the Director of Environment, Culture & Communities. A copy of the report and any other documents will be available for inspection at Easthampstead House, Town Square, Bracknell, RG12 1AQ.

Further information can be obtained from Stephen Chown, Head of Parks & Country Side, Environment, Culture & Communities, Time Square, Market Street, Bracknell, RG12 1JD, Tel: 01344 351226, [stephen.chown@bracknell-forest.gov.uk](mailto:stephen.chown@bracknell-forest.gov.uk).

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**BRACKNELL FOREST COUNCIL**

**LOCAL AUTHORITIES (EXECUTIVE ARRANGEMENTS) (ACCESS TO INFORMATION)  
(ENGLAND) REGULATIONS 2012**

**NOTICE OF KEY DECISION**

Notice is hereby given that the following key decision is to be made:

**TITLE:** Thames Basin Heaths Special Protection Area Supplementary Planning Document Consultation

**SERVICE AREA:** Environment, Culture & Communities

**DECISION MAKER:** Executive

**DATE OF DECISION:** 19 Dec 2017

**PURPOSE OF DECISION:**

To gain approval for a six weeks public consultation

**ISSUE REFERENCE:** I071758

**FIRST PUBLISHED:** 28 September 2017

A report on this issue is being prepared by or on behalf of the Director of Environment, Culture & Communities. A copy of the report and any other documents will be available for inspection at Easthampstead House, Town Square, Bracknell, RG12 1AQ.

Further information can be obtained from Simon Cridland, Team Manager (Policy), Planning Policy, Environment, Culture & Communities, Time Square, Bracknell, RG12 1JD, Tel: 01344 351183, [simon.cridland@bracknell-forest.gov.uk](mailto:simon.cridland@bracknell-forest.gov.uk).

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**BRACKNELL FOREST COUNCIL**

**LOCAL AUTHORITIES (EXECUTIVE ARRANGEMENTS) (ACCESS TO INFORMATION)  
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**NOTICE OF KEY DECISION**

Notice is hereby given that the following key decision is to be made:

**TITLE:** Calculation of the Council Taxbase

**SERVICE AREA:** Resources

**DECISION MAKER:** Executive Member for Culture, Corporate Services and Public Protection

**DATE OF DECISION:** 31 Dec 2017

**PURPOSE OF DECISION:**

The calculation of the Council Taxbase for Bracknell Forest for the coming financial year.

**ISSUE REFERENCE:** I067066

**FIRST PUBLISHED:** 31 January 2017

A report on this issue is being prepared by or on behalf of the Director of Resources. A copy of the report and any other documents will be available for inspection at Easthampstead House, Town Square, Bracknell, RG12 1AQ.

Further information can be obtained from Sarah Kingston, Revenue Services Manager, Corporate Services - Finance, Easthampstead House, Town Square, Bracknell, RG12 1AQ, Tel: 01344 352097, [sarah.kingston@bracknell-forest.gov.uk](mailto:sarah.kingston@bracknell-forest.gov.uk).

**NB:** The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken in Democratic Services, Easthampstead House, Town Square, Bracknell, RG12 1AQ or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.

**BRACKNELL FOREST COUNCIL**

**LOCAL AUTHORITIES (EXECUTIVE ARRANGEMENTS) (ACCESS TO INFORMATION)  
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**NOTICE OF KEY DECISION**

Notice is hereby given that the following key decision is to be made:

**TITLE:** Commercial Property Investment Opportunity

**SERVICE AREA:** Resources

**DECISION MAKER:** Executive Committee: Commercial Property

**DATE OF DECISION:** 23 Jan 2018

**PURPOSE OF DECISION:**

To consider properties (if any) in which the Council may seek to invest, in accordance with the Commercial Property Investment Strategy.

**ISSUE REFERENCE:** I066990

**FIRST PUBLISHED:** 3 February 2017

A report on this issue is being prepared by or on behalf of the Director of Resources. A copy of the report and any other documents will be available for inspection at Easthampstead House, Town Square, Bracknell, RG12 1AQ.

Further information can be obtained from Stuart McKellar, Borough Treasurer, Corporate Services & Resources, Time Square, Market Street, Bracknell, RG12 1JD, Tel: 01344 352205, [stuart.mckellar@bracknell-forest.gov.uk](mailto:stuart.mckellar@bracknell-forest.gov.uk).

This item may be considered in private. The reason is that it could involve the disclosure of exempt information under the following category of Schedule 12A of the Local Government Act 1972:

Paragraph 3 - Information relating to financial or business affairs.

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**BRACKNELL FOREST COUNCIL**

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**NOTICE OF KEY DECISION**

Notice is hereby given that the following key decision is to be made:

**TITLE:** Internal Audit Procurement Plan

**SERVICE AREA:** Resources

**DECISION MAKER:** Executive

**DATE OF DECISION:** 23 Jan 2018

**PURPOSE OF DECISION:**

To seek approval to the internal audit procurement plan.

**ISSUE REFERENCE:** I072747

**FIRST PUBLISHED:** 24 November 2017

A report on this issue is being prepared by or on behalf of the Borough Treasurer. A copy of the report and any other documents will be available for inspection at Easthampstead House, Town Square, Bracknell, RG12 1AQ.

Further information can be obtained from Sally Hendrick, Head of Audit & Risk Management, Corporate Services - Finance, Easthampstead House, Town Square, Bracknell, RG12 1AQ, Tel: 01344 352092, sally.hendrick@bracknell-forest.gov.uk.

This item may be considered in private. The reason is that it could involve the disclosure of exempt information under the following category of Schedule 12A of the Local Government Act 1972:

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**BRACKNELL FOREST COUNCIL**

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**NOTICE OF KEY DECISION**

Notice is hereby given that the following key decision is to be made:

**TITLE:** Preferred Options – Comprehensive Local Plan

**SERVICE AREA:** Environment, Culture & Communities

**DECISION MAKER:** Executive

**DATE OF DECISION:** 23 Jan 2018

**PURPOSE OF DECISION:**

To approve the Preferred Options – Comprehensive Local Plan for Consultation

**ISSUE REFERENCE:** I071296

**FIRST PUBLISHED:** 5 September 2017

A report on this issue is being prepared by or on behalf of the Director of Environment, Culture & Communities. A copy of the report and any other documents will be available for inspection at Easthampstead House, Town Square, Bracknell, RG12 1AQ.

Further information can be obtained from Andrew Hunter, Chief Officer: Planning, Transport & Countryside, Environment, Culture & Communities, Time Square, Market Street, Bracknell, RG12 1JD, Tel: 01344 351907, [andrew.hunter@bracknell-forest.gov.uk](mailto:andrew.hunter@bracknell-forest.gov.uk).

**NB:** The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken in Democratic Services, Easthampstead House, Town Square, Bracknell, RG12 1AQ or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.



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**NOTICE OF KEY DECISION**

Notice is hereby given that the following key decision is to be made:

**TITLE:** Retender of Property and Motor Insurance Provider

**SERVICE AREA:** Resources

**DECISION MAKER:** Executive

**DATE OF DECISION:** 23 Jan 2018

**PURPOSE OF DECISION:**

That the Executive approves the award of contract for insurance provider for property and motor insurance policies with associated claims handling service.

**ISSUE REFERENCE:** I070471

**FIRST PUBLISHED:** 6 July 2017

A report on this issue is being prepared by or on behalf of the Director of Resources. A copy of the report and any other documents will be available for inspection at Easthampstead House, Town Square, Bracknell, RG12 1AQ.

Further information can be obtained from Helen Rogers, Insurance Officer, Corporate Services, Easthampstead House, Town Square, Bracknell, RG12 1AQ, Tel: 01344 352094, [helen.rogers@bracknell-forest.gov.uk](mailto:helen.rogers@bracknell-forest.gov.uk).

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**NOTICE OF KEY DECISION**

Notice is hereby given that the following key decision is to be made:

**TITLE:** School Places Plan and Capital Strategy

**SERVICE AREA:** Children, Young People and Learning

**DECISION MAKER:** Executive

**DATE OF DECISION:** 23 Jan 2018

**PURPOSE OF DECISION:**

To approve the annual update of the Plan that describes the latest forecasts of pupil numbers and the capital strategy to deliver the necessary school places.

**ISSUE REFERENCE:** I070921

**FIRST PUBLISHED:** 9 August 2017

A report on this issue is being prepared by or on behalf of the Director of Children, Young People & Learning. A copy of the report and any other documents will be available for inspection at Easthampstead House, Town Square, Bracknell, RG12 1AQ.

Further information can be obtained from Graham Symonds, Head of School Sufficiency and Services, Chris Taylor, Interim Chief Officer: Strategy, Resources and Early Help, Children, Young People & Learning, Time Square, Market Street, Bracknell, RG12 1JD, Children, Young People & Learning, Time Square, Market Street, Bracknell, RG12 1JD, Tel: 01344 354067, Tel: 01344 354062, [graham.symonds@bracknell-forest.gov.uk](mailto:graham.symonds@bracknell-forest.gov.uk), [chris.taylor@bracknell-forest.gov.uk](mailto:chris.taylor@bracknell-forest.gov.uk).

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**BRACKNELL FOREST COUNCIL**

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**NOTICE OF KEY DECISION**

Notice is hereby given that the following key decision is to be made:

**TITLE:** Equality Information Publication 2016-17

**SERVICE AREA:** Resources

**DECISION MAKER:** Executive Member for Council Strategy and Community Cohesion

**DATE OF DECISION:** 24 Jan 2018

**PURPOSE OF DECISION:**

To approve the publication of workforce and service based equality information which the Council is required to produce annually together with an overarching report which summarises the above and includes other data relating to other aspects of the Equalities Act.

**ISSUE REFERENCE:** I071986

**FIRST PUBLISHED:** 11 October 2017

A report on this issue is being prepared by or on behalf of the Director of Resources. A copy of the report and any other documents will be available for inspection at Easthampstead House, Town Square, Bracknell, RG12 1AQ.

Further information can be obtained from Samantha Wood, Community Engagement and Equalities Officer, Corporate Services, Time Square, Market Street, Bracknell, RG12 1JD, Tel: 01344 353315, [samantha.wood@bracknell-forest.gov.uk](mailto:samantha.wood@bracknell-forest.gov.uk).

**NB:** The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken in Democratic Services, Easthampstead House, Town Square, Bracknell, RG12 1AQ or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.

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**NOTICE OF KEY DECISION**

Notice is hereby given that the following key decision is to be made:

**TITLE:** Capital Programme 2018/19-2020/21

**SERVICE AREA:** Resources

**DECISION MAKER:** Executive

**DATE OF DECISION:** 13 Feb 2018

**PURPOSE OF DECISION:**

To recommend the draft Capital Programme 2018/19-2020/21 to Council for approval following consideration of the responses received during the period of public consultation.

**ISSUE REFERENCE:** I072713

**FIRST PUBLISHED:** 20 November 2017

A report on this issue is being prepared by or on behalf of the Borough Treasurer. A copy of the report and any other documents will be available for inspection at Easthampstead House, Town Square, Bracknell, RG12 1AQ.

Further information can be obtained from Calvin Orr, Chief Technical Accountant, Corporate Services - Finance, Easthampstead House, Town Square, Bracknell, RG12 1AQ, Tel: 01344 352125, [calvin.orr@bracknell-forest.gov.uk](mailto:calvin.orr@bracknell-forest.gov.uk).

**NB:** The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken in Democratic Services, Easthampstead House, Town Square, Bracknell, RG12 1AQ or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.

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**NOTICE OF KEY DECISION**

Notice is hereby given that the following key decision is to be made:

**TITLE:** Revenue Budget 2018/19

**SERVICE AREA:** Resources

**DECISION MAKER:** Executive

**DATE OF DECISION:** 13 Feb 2018

**PURPOSE OF DECISION:**

To recommend to Council the annual revenue budget.

**ISSUE REFERENCE:** I070323

**FIRST PUBLISHED:** 29 June 2017

A report on this issue is being prepared by or on behalf of the Borough Treasurer. A copy of the report and any other documents will be available for inspection at Easthampstead House, Town Square, Bracknell, RG12 1AQ.

Further information can be obtained from Arthur Parker, Chief Accountant, Corporate Services - Finance, Easthampstead House, Town Square, Bracknell, RG12 1AQ, Tel: 01344 352158, [arthur.parker@bracknell-forest.gov.uk](mailto:arthur.parker@bracknell-forest.gov.uk).

**NB:** The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken in Democratic Services, Easthampstead House, Town Square, Bracknell, RG12 1AQ or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.

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**NOTICE OF KEY DECISION**

Notice is hereby given that the following key decision is to be made:

**TITLE:** Agreement of the Amalgamation of College Town Infant & Nursery and College Town Junior Schools

**SERVICE AREA:** Children, Young People and Learning

**DECISION MAKER:** Executive Member for Children, Young People & Learning

**DATE OF DECISION:** 16 Feb 2018

**PURPOSE OF DECISION:**

For the Executive Member to agree the outcomes of the formal consultation and process for the amalgamation of College Town Infant & Nursery and College Town Junior Schools into a new Primary School with effect from 1 September 2018.

**ISSUE REFERENCE:** I070592

**FIRST PUBLISHED:** 11 July 2017

A report on this issue is being prepared by or on behalf of the Director of Children, Young People & Learning. A copy of the report and any other documents will be available for inspection at Easthampstead House, Town Square, Bracknell, RG12 1AQ.

Further information can be obtained from Graham Symonds, Head of School Sufficiency and Services, Children, Young People & Learning, Time Square, Market Street, Bracknell, RG12 1JD, Tel: 01344 354067, [graham.symonds@bracknell-forest.gov.uk](mailto:graham.symonds@bracknell-forest.gov.uk).

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**NOTICE OF KEY DECISION**

Notice is hereby given that the following key decision is to be made:

**TITLE:** Consultation on School Admission Arrangements 2019/20

**SERVICE AREA:** Children, Young People and Learning

**DECISION MAKER:** Executive Member for Children, Young People & Learning

**DATE OF DECISION:** 22 Feb 2018

**PURPOSE OF DECISION:**

For the Executive Member to agree the school admission arrangements for 2019/20 for community and voluntary controlled primary and secondary schools. This will include consultation on the reduction of the Published Admission Number at Ascot Heath Infant School.

**ISSUE REFERENCE:** I070641

**FIRST PUBLISHED:** 19 July 2017

A report on this issue is being prepared by or on behalf of the Director of Children, Young People & Learning. A copy of the report and any other documents will be available for inspection at Easthampstead House, Town Square, Bracknell, RG12 1AQ.

Further information can be obtained from Lesley Adams, Senior Admissions Officer, Admissions & Property, Children, Young People & Learning, Time Square, Bracknell, RG12 1JD, Tel: 01344 354023, [lesley.adams@bracknell-forest.gov.uk](mailto:lesley.adams@bracknell-forest.gov.uk).

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**NOTICE OF KEY DECISION**

Notice is hereby given that the following key decision is to be made:

**TITLE:** Internal Audit Contract Award

**SERVICE AREA:** Resources

**DECISION MAKER:** Director of Resources

**DATE OF DECISION:** 28 Feb 2018

**PURPOSE OF DECISION:**

Award of the internal audit contract by the Director of Resources as approved under the procurement plan.

**ISSUE REFERENCE:** I072752

**FIRST PUBLISHED:** 24 November 2017

A report on this issue is being prepared by or on behalf of the Borough Treasurer. A copy of the report and any other documents will be available for inspection at Easthampstead House, Town Square, Bracknell, RG12 1AQ.

Further information can be obtained from Sally Hendrick, Head of Audit & Risk Management, Corporate Services - Finance, Easthampstead House, Town Square, Bracknell, RG12 1AQ, Tel: 01344 352092, sally.hendrick@bracknell-forest.gov.uk.

This item may be considered in private. The reason is that it could involve the disclosure of exempt information under the following category of Schedule 12A of the Local Government Act 1972:

Paragraph 3 - Information relating to financial or business affairs.

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**NOTICE OF KEY DECISION**

Notice is hereby given that the following key decision is to be made:

**TITLE:** Voluntary Sector Core Revenue Grants 2018/19

**SERVICE AREA:** Chief Executive's Office

**DECISION MAKER:** Executive Member for Culture, Corporate Services and Public Protection

**DATE OF DECISION:** 8 Mar 2018

**PURPOSE OF DECISION:**

Approval for the distribution of the voluntary sector core grants.

**ISSUE REFERENCE:** I072611

**FIRST PUBLISHED:** 14 November 2017

A report on this issue is being prepared by or on behalf of the Chief Executive. A copy of the report and any other documents will be available for inspection at Easthampstead House, Town Square, Bracknell, RG12 1AQ.

Further information can be obtained from Genny Webb, Head of Performance and Partnerships, Chief Executive's Office, Time Square, Market Street, Bracknell, RG12 1JD, Tel: 01344 352172, [genny.webb@bracknell-forest.gov.uk](mailto:genny.webb@bracknell-forest.gov.uk).

**NB:** The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken in Democratic Services, Easthampstead House, Town Square, Bracknell, RG12 1AQ or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.

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**NOTICE OF KEY DECISION**

Notice is hereby given that the following key decision is to be made:

**TITLE:** Council Plan Overview Report

**SERVICE AREA:** Chief Executive's Office

**DECISION MAKER:** Executive

**DATE OF DECISION:** 10 Apr 2018

**PURPOSE OF DECISION:**

To receive the Council Plan Overview Report (CPOR) for Quarter 3 of 2017/18.

**ISSUE REFERENCE:** I072332

**FIRST PUBLISHED:** 31 October 2017

A report on this issue is being prepared by or on behalf of the Chief Executive. A copy of the report and any other documents will be available for inspection at Easthampstead House, Town Square, Bracknell, RG12 1AQ.

Further information can be obtained from Genny Webb, Head of Performance and Partnerships, Chief Executive's Office, Time Square, Market Street, Bracknell, RG12 1JD, Tel: 01344 352172, [genny.webb@bracknell-forest.gov.uk](mailto:genny.webb@bracknell-forest.gov.uk).

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**NOTICE OF KEY DECISION**

Notice is hereby given that the following key decision is to be made:

**TITLE:** Polling Districts and Polling Places Review

**SERVICE AREA:** Resources

**DECISION MAKER:** Executive

**DATE OF DECISION:** 17 Jul 2018

**PURPOSE OF DECISION:**

To carry out a review of polling districts and polling places in the borough as required by Section 18 of the Representation of the People Act 1983 and Section 17 of the Electoral Administration Act 2013.

**ISSUE REFERENCE:** I071009

**FIRST PUBLISHED:** 11 August 2017

A report on this issue is being prepared by or on behalf of the Director of Resources. A copy of the report and any other documents will be available for inspection at Easthampstead House, Town Square, Bracknell, RG12 1AQ.

Further information can be obtained from Glenda Favor-Ankersen, Electoral Services Manager, Electoral Services, Easthampstead House, Town Square, Bracknell, RG12 1AQ, Tel: 01344 352024, [glenda.favor-ankersen@bracknell-forest.gov.uk](mailto:glenda.favor-ankersen@bracknell-forest.gov.uk).

**NB:** The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken in Democratic Services, Easthampstead House, Town Square, Bracknell, RG12 1AQ or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.

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